

**The Official Rules of the Burke Community
Church (BCC) Women's 2024 Film Competition**

Updated 7/23/2024

The following constitute the official rules of the Burke Community Church (BCC) Women's 2024 Film Competition, hereinafter referred to as the "BCC Women's 2024 Film Competition."

A. General Rules

1. Teams can select the genre of their film from the following: Drama, Comedy, Children's, and Documentary.
2. Teams will select and declare the genre of their film at the 7:00 PM July 22, 2024 Zoom Orientation Meeting.
3. Required elements will be announced at the 7:00 PM July 22, 2024 Zoom Orientation Meeting.
4. At least one person from each team must attend the 7:00PM July 22, 2024 Zoom Orientation Meeting.
5. At least one person from each team is encouraged to attend the beginning of the BCC Women's 2024 Film Competition at 7:00 PM on August 2, 2024 at Burke Community Church.
6. All required forms will be found on the BCC Women's 2024 Film Competition website (<https://www.burkecommunity.com/event/womens-2024-film-competition/>) and must be signed and turned in on Friday August 2, 2024 at Burke Community Church.
7. Teams and team members must follow all state and federal laws.
8. Teams accept all responsibility for the safety of their cast and crew, including animals.
9. Burke Community Church is not held responsible for injuries of any kind incurred during the BCC Women's 2024 Film Competition.
10. Burke Community Church is not responsible for any Force Majeure events occurring during the BCC Women's 2024 Film Competition.

B. Security

1. Burke Community Church will host the BCC Women's 2024 Film Competition.
2. The church will be available for the BCC Women's 2024 Film Competition during the following hours:
 - Friday August 2, 2024 from 7:00 pm to 11:00 pm.
 - Saturday August 3, 2024 from 7:00 am to 11:00 pm
 - Sunday Augst 4, 2024 from 1:00 pm to 7:00 pm.
3. Burke Community Church has outer doors always locked for security.
4. Team members, volunteers, equipment, props, staging materials shall enter or be brought through the east entrance, near the outdoor basketball hoop.
5. An attendant will be at the east entrance during the hours indicated above.

6. Each person entering Burke Community Church through this entrance will be asked for their name and their team's name. These will be checked against a roster provided by each team to provide entrance to Burke Community Church.

C. Eligibility

1. Females are eligible to compete as volunteers in the BCC Women's 2024 Film Competition in positions behind the camera, namely:
 - Cinematographer
 - Director
 - Lighting Specialist
 - Makeup Specialist
 - Producer
 - Screenwriter
 - Sound Specialist
 - Video Editor
 - Wardrobe Specialist
2. Both males and females are eligible to be volunteer actors and actresses in films.
3. Both males and females may also appear as volunteer extras in films and in crowd scenes in films.
4. A male or female under 18 years old must have a consent form signed by a parent or guardian, and/or have a parent or guardian present during the BCC Women's 2024 Film Competition.
5. Team Leaders must be 17 years old or older. If the Team Leader is 17 years old, the Team Leader must have a consent form signed by a parent or guardian, and/or have a parent or guardian present during the BCC Women's 2024 Film Competition.
6. **The BCC Women's 2024 Film Competition is not signatory to any guilds or unions, including SAG-AFTRA. Therefore no one with a SAG-AFTRA card is eligible to compete. This is a non-union film competition.**
7. A person can be on more than one team, considering their responsibilities to each team that they are on.
8. One person teams are allowed.

D. Teams

1. There is no limit as to the number of people on a team.
2. Each team must have a unique name.
3. Each team must supply a unique film title and a logline (one to three sentences describing the team's film).
4. Each team shall select a Team Leader.
5. Each team is able to add team members as volunteers until Wednesday July 31, 2024 when the Team Roster must be submitted.
6. Each team shall provide a roster to the BCC Women's 2024 Film Competition by Wednesday July 31, 2024. This roster shall provide the unique team name and

include the following information for each person on the team, (including people used as acting extras and people for crowd scenes):

- First Name
 - Last Name
 - Cell phone number
 - Email address
7. A team is not required to make a poster or trailer, but if a team wants to make a poster or trailer they may. These trailers could be used by teams to invite their friends and/or family to come to the BCC Women's 2024 Film Competition Premiere at 4:00 pm on August 24, 2024.

E. Content Guidelines and Restrictions

1. All content shall be suitable for a general audience, including young children.
2. The movie rating of the film shall be G or PG.
3. Language (dialogue and subtitles), signs, and titles used in the film shall have no profanity, obscenities, or derogatory words.
4. Any humor in the film shall be appropriate for children.
5. Any violence in the film shall not be graphic.
6. The scenes in the film shall be free of child and/or domestic abuse and/or sexual violence.
7. The scenes in the film shall be free of extreme physical harm.
8. The scenes in the film shall be free of taking God's and/or Jesus' names in vain.
9. The scenes in the film shall be free of any witchcraft and/or Satan worship.
10. The scenes in the film shall be free of smoking and/or vaping.
11. The scenes in the film shall be free of weapons, drug use, drug overdose, and/or purchase or use of marijuana.
12. The scenes in the film shall be free of alcohol addiction and/or abuse.
13. The scenes of the film shall be free of nudity, sexual activity, and/or any sexually inappropriate behavior.
14. No clothing with cursing or crude language or inappropriate images is permitted during the BCC Women's 2024 Film Competition.
15. No overly revealing wardrobe is permitted.
16. The BCC Women's 2024 Film Competition reserves the right to not show any film at the Premiere if it violates any of these content guidelines and restrictions.

F. Live Animals

1. Live animals are allowed in films.
2. Team members can film their own animals on their property.
3. The treatment of live animals during filming must comply with the 2021 document *American Humane Guidelines for the Safe Use of Animals in Filmed Media*. This document may be found at www.americanhumane.org.

4. No live animals are allowed on the property of Burke Community Church except for service animals.

G. Scriptwriting (Screenwriting)

1. Scriptwriting (screenwriting) for the BCC Women's 2024 Film Competition should begin on July 22, 2024 after the Zoom Orientation Meeting of the BCC Women's 2024 Film Competition.
2. No works based on already existing intellectual property is allowed, except for *The Bible*.
3. No artificial intelligence (AI) is allowed for scriptwriting/screenwriting.

H. Filming

1. Filming for the BCC Women's 2024 Film Competition may occur from 7:00 PM on Friday August 2, 2024 through 7:00 PM on Sunday August 4, 2024.
2. No works based on already existing intellectual property is allowed, except for *The Bible*.
3. No artificial intelligence (AI) is allowed for filming. However, using the auto-lock clarity feature on cameras is permissible.
4. Any camera is allowed for filming, including smart phones.
5. Your own photos, archival videos, and music are allowed in the film, provided that they are paid for and legally obtained. Music that is copyrighted can be subject to royalties so do not use copyrighted music.
6. If a film contains a language other than English, then subtitles are required.
7. Teams and team members are responsible for providing their own electronic storage devices and/or SD cards for cameras and for sound recording.
8. Teams and team members are responsible for providing their own lighting and cables.
9. Teams and team members are responsible for providing their own makeup, wardrobe, and props.
10. Teams and team members are responsible for providing their own audio card for cameras and/or other sound recording device(s).

I. Film Editing and Sound Editing

1. Film editing and sound editing for the BCC Women's 2024 Film Competition may occur from 7:00 PM on Friday August 2, 2024 through 7:00 PM on Sunday August 4, 2024.

J. Film Length

1. The minimum and maximum lengths of the film for the BCC Women's 2024 Film Competition will be announced on Friday August 2, 2024 at 7:00 PM at Burke Community Church.
2. Credits are included in the specified minimum and maximum film lengths.

K. Film Locations

1. The film may be filmed at a person's residence.
2. The film may be filmed within designated locations at Burke Community Church, 9900 Old Keene Mill Road, Burke, Virginia. Locations available at Burke Community Church are listed below. A list and photos of these locations will be described on the July 22, 2024 Zoom Orientation Meeting and posted on the website for the BCC Women's 2024 Film Competition. Locations available at Burke Community Church include:
 - Boardroom
 - Bookstore
 - Library
 - Production Studio with film cameras, lights, and sound recording equipment. (Note that teams and team members are responsible for providing their own electronic storage device(s) and audio cards for the cameras).
 - Auditorium/Gymnasium with full-size indoor basketball court
 - Outdoor tables, chairs, and umbrellas suitable for an outdoor café.
 - A wooden cross outside with trees around it.
 - Two large rooms with stages
 - 1 office
 - 1 counseling center room for children.
 - 1 counseling center room for adults.
 - Outdoor children's playground with playground equipment
 - 3 Classrooms for adults with rectangular tables, chairs, white boards, white board markers, and video monitors/screens for presentations.
 - Lobby area with high tables and chairs, also suitable for an indoor café
 - Parking Lot
3. One-hour time slots for the locations within Burke Community Church will be available to sign-up for after the July 22, 2024 Zoom Orientation Meeting through the end of the competition at 7:00 PM on Sunday August 4, 2024. The directions for signing up for these locations will be provided at the July 22, 2024 Zoom Orientation Meeting.
4. Two-hour maximum time slots (one-hour back-to-back) are allowed once during the competition. However, intermittent time slots in the same location are allowed.
5. These time slots are available on a first come, first served basis.
6. Time slots for certain locations at Burke Community Church may vary.

7. The film may be filmed on private property with permission from the owner of the property.
8. If the film is filmed in a public place and/or public park, the team and team members are responsible for obtaining any necessary film and/or park permits, any required film insurance, and any other costs required by the place and/or park.

L. Staging Areas

1. Each team will be provided their own staging area.
2. The staging area is an unsecured area.
3. The staging area may be used from 7:00 PM on Friday August 2, 2024 through 11:00 PM on Saturday August 3, 2024.
4. All items must be removed from the staging area, and the area must be free of all debris and personal items, by 11:00 pm on Saturday August 3, 2024.
5. The team's unsecured staging area may be used for team meetings, storing equipment or props, film editing, and a place to share meals.

M. Code of Conduct

1. A code of conduct form shall be signed by every participant in the BCC Women's 2024 Film Competition.
2. Each person at the BCC Women's 2024 Film Competition shall be treated with respect.
3. Vandalism and/or destruction of property is not permitted.
4. Bullying is not permitted.
5. Cursing, crude language, nudity, and/or derogatory language is not permitted.
6. Discrimination is not permitted.
7. Sexual activity at Burke Community Church is not permitted.
8. Unethical practices and/or theft is not permitted.
9. Team members shall respect the privacy of others.
10. No clothing with cursing or crude language or inappropriate images or nudity is permitted during the BCC Women's 2024 Film Competition.
11. Teams will honor the time slots for locations that have been provided for their teams and clean up the location before the next team enters the location.

N. Film Submissions

1. Instructions for submitting films will be provided at 7:00 PM on Friday August 2, 2024 at Burke Community Church.

2. Teams should be prepared to submit their films on a thumb drive or through the NAS system. The NAS system will be described in the instructions for submitting films cited above.

O. Judging and Awards

1. All films meeting the content guidelines and restrictions of these rules will be judged by a panel of three to five judges for judges' awards.
2. Judging Criteria for Judges' Awards:
 - Storytelling and screenwriting 10%
 - Cinematography 10%
 - Acting 10%
 - Sound 10%
 - Lighting 10%
 - Video Editing 10%
 - Makeup 10%
 - Wardrobe 10%
 - Adherence to Genre Selection 10%
 - Adherence to required element(s) 10%
3. Five bonus points will be awarded to each team including a verse or reference to a verse from *The Bible*.
4. The winners of the Judges' Awards will be announced at the BCC Women's 2024 Film Competition Premiere at 4:00 PM on August 24, 2024. Prizes will be announced at that time.
5. Audience Award—an audience award will be given so be sure to invite your family and friends to the BCC Film Competition Premiere on August 24, 2024
6. All films meeting the content guidelines and restrictions of these rules will be eligible for the Audience Award.
7. Each person attending the BCC Film Competition Premiere on August 24, 2024 will get one vote for their favorite film. The film obtaining the highest number of audience votes will win the Audience Award.
8. The Audience Award will be announced at the BCC Block Party following the BCC Film Competition Premiere at 6:00 PM on August 24, 2024.

P. BCC Women's 2024 Film Competition Premiere

1. All films meeting content guidelines and restrictions will be shown at the BCC Women's 2024 Film Competition Premiere on August 24, 2024 at 4:00 PM. The Premiere will be held at Burke Community Church, 9900 Old Keene Mill Road, Burke, Virginia.
2. Burke Community Church has the right to refuse to show a film that violates the content guidelines and restrictions.
3. After the Premiere, the team and Burke Community Church can post a film on any social media outlet.
4. All friends and family of each team member is welcome to come to the Premiere.
5. There is no cost to attend the Premiere.

6. Judges' awards and prizes will be announced at the Premiere.
7. A free BCC Block Party will follow the BCC Film Competition Premiere at 6:00 PM on August 24, 2024. All attending the Premiere are welcome to attend.